



## Call for applications to the AAL Project Oversight Committee (APOC)

Applications for all positions close on Monday 21<sup>st</sup> October 2024, 8:00 PM AEDT. If openings remain after all applications received and completed by the deadline have been considered, late applications will be accepted.

[Astronomy Australia Limited](#) (AAL) is a not-for-profit company limited by guarantee whose [members](#) are all Australian universities and research organisations with a significant astronomy research capability. Its core business is to manage programmes which provide astronomers with access to national astronomy infrastructure, including data and computing infrastructure.

AAL finances a portfolio of infrastructure projects and facilities from Australian Government funding. AAL oversees the progress of these projects and reports regularly on them to the Government.

### APOC

In order to make informed decisions upon investments in astronomy infrastructure, AAL relies upon strategic and technical advice from its advisory committees.

APOC monitors and assesses the progress of AAL-funded projects and activities and assesses whether projects are progressing as planned. APOC reports on project progress to the AAL Board. APOC also provides feedback and guidance on milestones and KPIs for funded projects.

AAL is seeking astronomers and technical experts from other disciplines with experience in project management and assessment of highly technical or scientific infrastructure projects.

APOC meets quarterly via video conference.

The AAL Board will appoint two new members to APOC in November. Appointments may be made for two-year terms from January 1, 2025.

### Applications

If you consider yourself well placed to contribute to APOC via your technical expertise, please email [applications@astronomyaustralia.org.au](mailto:applications@astronomyaustralia.org.au) with a maximum three-page application including:

- A covering letter describing your expertise relevant to the committee terms of reference (see page 2), and experience in project management
- A brief CV
- Any relevant conflicts of interest.

Please do not hesitate to contact [Kate Barnard](#), Program Manager, with any questions regarding the vacant committee positions.

AAL encourages applications from all interested candidates with the appropriate skills and expertise. AAL specifically considers gender balance across committee appointments and seeks to maximise the number of AAL member institutions involved with AAL committees.

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## APOC Terms of Reference

The AAL Project Oversight Committee (APOC) is a committee of Astronomy Australia Ltd. The purpose of APOC is to assist AAL by executing the following:

- Monitor and assess the progress of all NCRIS and other AAL-funded projects.
- Supply detailed commentary to the Board on project performance progress against milestones.
- Provide advice on potential or realised risks of AAL-funded projects.
- Provide advice on the feasibility of new projects for NCRIS or other funding.
- Provide feedback on proposed KPIs and Milestones in draft Project Schedules.

## Membership

- Members of APOC are appointed by the AAL Board for two-year fixed terms, with the possibility of renewal. Membership terms are staggered to ensure continuity and corporate memory within APOC. As such, occasionally a member will be appointed for different length term to enable staggered membership. Committee members will be appointed by AAL via an application process. AAL will appoint a Chair to the committee.
- The committee will comprise seven members (including the Chair), with experience that covers a range of astronomical research infrastructure projects.
- Ex-officio members may be appointed as required by the AAL Board.
- AAL aims for institutional, geographical, career stage and gender diversity across its advisory committees.
- Meeting frequency: quarterly, in line with project reporting requirements and preceding each AAL Board meeting.